

D.A.V. PUBLIC SCHOOL, THANE (W)
2018 – 2019
PRE-PRIMARY SECTION (Sr.KG)

Date: 27.04.2018

Ref : DAV/ Thane/2018 – 19/ Cir 20

Dear Parents, Greetings!

Parents are requested to make a careful note of the following:

- **Last working day for students is Friday, April 27, 2018 and school will re-open on Monday, June 11, 2018.**
- **Office timings during Summer Break will be from 10:00am to 12:30pm (Monday to Friday) and school will remain closed on all Saturdays during the month of May.**
- **FOCUS ON SPOKEN ENGLISH:**
The school focuses on the students to converse in English only. Parents are also requested to encourage their wards to communicate in English, even at home.
- **SPECIAL NOTE :**
Parents are requested :
 - To inculcate in the child the habit of reciting the **Gayatri Mantra** at least once a day and also greet the parents with ‘**GOOD MORNING**’ and ‘**GOOD NIGHT**’ before retiring to bed.
 - To motivate their ward to read books for enriching vocabulary.
 - To encourage their ward to eat lots of fruits and salads and drink plenty of water to stay healthy
 - To instill the value of share and care and learning to respect elders.
- **VACATION FUN AND MEMORIES:**
Send photos of the child enjoying the summer break and the fun they had specially with their Grandparents or during their visit to different places.

Wishing you fun - filled Summer Vacation.

Mrs Simmi Juneja
PRINCIPAL

ONLINE FEE PAYMENT

We are pleased to inform you that parents can remit the fee for their wards through Online Fee Portal w.e.f. May 15, 2018. Parents are requested to make fee payment through **Online Fee Portal** only.

INSTRUCTIONS FOR ONLINE FEE PAYMENT

- *In case of any problem / query related to online fee payment, parents can contact at 022-25890954, 022-25890966. email id:- onlinedavpublicschool@gmail.com*
- Click on tab Pay Online Fee available on the school website's Home Page - www.davschoolthane.com
- Click on FOR EXISTING STUDENTS FOR PAYMENT OF FEE
- Click on PAY ONLINE NOW tab available at the bottom of the instructions.
- To login use user ID number ie., FEE ID number of your ward both as User Id and Password.
- Enter your current password, New password and Confirm password then click on SAVE button. Immediately change your password.
- Remember your User ID and Password.
- Again Login with your User Id and New password.
- Click on **PAY FEE** link on next page.
- Select the month April or any number of months you want to pay and click on **GET FEE**.
- Students Detail and fee details will be displayed.
- Before Click on **PAY NOW** button Please check all the details of the student.
- Select the desired option for fee payment i.e. Debit Card / Credit Card / Internet Banking etc.
- Click on **PAY NOW** button.
- Click OK on pop-up message (If any)
- After processing **Fee Receipt** will be generated.
- Parents can print the receipt or can check the paid fee from **PAID FEE** link (available on top left of the webpage).
- **Logout** the account from the link available on top right of the screen.

Note : **Please check the fee description carefully before payment.*

Kindly note that the Online fee payment facility will be available from May 15, 2018 onwards. No late fee will be charged for online fee payment in the month of **May 2018**.

No transaction charges applicable for fee payment made through Online. If any charges are deducted while making Online Fee Payment, parents can contact the school immediately.
