

D.A.V Public School, Thane(w)
General instructions for Academic Year 2019-2020
Pre-Primary Section

Date:

Ref: DAV/THANE/2018-2019/Cir194

Dear Parents, Greetings!

D.A.V. Public School, Thane welcomes the parents and students to a very fruitful and productive year **2019-2020**.

Kindly Note the following instructions :

- Parents are requested to update and confirm their residential address and mobile numbers with the class teacher.
- Any change in residential address, mobile numbers and transport should be given in writing to the class teacher as well as the school office.
- The school has introduced the Snap Home Work App for the convenience of the parents.
Requesting parents to keep a close check on the messages sent by the teachers.
- Parents must carry the Parents ID on their visit to the school, on any pretext.
- They are requested to maintain a decent dress code on their visit to school.
- Parents must deposit mobile phones at the school gate on their visit to the school.
- During PTM's, mobile phones must be kept on silent mode/switched off mode.
- Parents can accompany the students in the school bus once a month to keep a check on its working.
- An app on transport has been introduced for the convenience of the parents to trace the bus. The details are as follows :

For Matador No. 1 to 5 & Kalher bus.	For Bus No. 1 to 13 & D-1, D-2 Website :
Website : www.bitmap.in	www.bitmap.in
User ID : vaishn	User ID : diastravels
Password : vaishn@1	Password : dias1@

- Parents are requested not to board the bus, argue with the school bus drivers and attendants and not to be harsh with the children. For any query they can send a mail on school email ID (davthane@yahoo.co.in).
- Parents' entry through Tulsidham (small) Gate No. 2 will not be allowed. However, the students can enter/exit through the gate.
- Parking of vehicles near the Gate No. 1 (Tulsidham ground) will not be allowed.
- Parents are requested not to stand in groups at the time of students' arrival and dispersal. Any sort of argument with society members/security will not be entertained.
- Parents are requested not to have any communication with teachers on their personal mobile numbers.
- Any kind of queries will not be entertained during regular working hours.
- However, parents can communicate through e-mail / note in the diary/ letter.
- A prompt reply is assured.
- The school discourages discussion of incomplete informations/ issues related to school activities/school holidays etc. on social media like Whatsapp to avoid misunderstanding among the parents.
- It would be appreciated if the parents bring it to the notice of the school authorities.
- Parents are requested to discuss only about positive aspects of teachers/school activities etc. in front of their wards at home to enhance a positive mindset in their wards.
- The circulars uploaded on the school website, e-mail, Snap Homework must be carefully read by the parents.
- Canteen facility can be availed on Fridays.

- **Parents should check the diary every day for any notice and use the school diary for :**
 - Sending leave note/Seeking permission for leave.
 - Any communication with the teacher.
- Parents are requested to encourage their ward to show the letter to the teacher at the earliest.
- Label all your child's belongings like water bottle, bag, tiffin box, uniform and napkin. Write Name, Std and Division in block letters using a ball pen.
- Send the notebooks/Spiral worksheet books as per teachers' instructions.
- Send two sharpened pencils and erasers everyday.
- Send a spare dress in the bag every day.
- Parents are requested not to send any gift items or chocolates to the children for birthday celebration. School will celebrate the child's birthday during the assembly and also felicitate them with a birthday greeting card.
- Parents must ensure that they interact with their children in English.
- Parents can avail the resources from the school library by enrolling them as members.

For Students:

- Students should come in complete school uniform with I-card throughout the Academic Year.
- The school diary should be brought to school everyday by the students.
- No jewellery / watch etc. to be worn by the students.
- Use of plastic bags, fancy bags and heavy water bottles should be avoided.
- They can carry bags made of paper, jute , cloth etc.
- Umbrellas are not allowed in the school during monsoon. Students should use only raincoats.

Health Concern :

- Blood group of each child must be mentioned in the school diary.
- Incase of ailments, parents are requested not to send the child to school.
- No half days will be allowed.

Office Details :

- Office time on Working Days : 8:30 am to 10:30 am
2:30 pm to 4:30 pm

School Initiatives :

No Bag Day (Twice a year): Fun day with activities – Music, dance, drama, conversation & role play, indoor and outdoor games, computer (smartboard) activities , workshops (Table manners, Health & hygiene, toddler yoga, Dental care etc.)

With Regards,

Mrs Simmi Juneja

PRINCIPAL

Acknowledgement

I, Parent of Mast/Ms. of Std.

Div. have read all the instructions given in the General Instructions paper.

Parent's Signature _____

D.A.V. PUBLIC SCHOOL, THANE (W) 2018 – 2019
PRE -PRIMARY SECTION

Date : 15.03.2019

Ref : DAV/ Thane/2018 -2019/ Cir 194

Dear Parents ,

Greetings !

The session 2018-2019 has been very fruitful . We congratulate all our students for successfully completing the academic year. Before we start our new academic year (2019 -2020) we would like the parents to be acquainted with the following rules –

FOR STUDENTS:

- 1.Students should come in complete school uniform with I-card throughout the Academic Year.
- 2.The school diary should be brought to school everyday by the students.
- 3.No jewellery / watch etc. to be worn by the students.
- 4.Use of plastic bags, fancy bags and heavy water bottles should be avoided.
- 5.They can carry bags made of paper, jute, cloth etc.
- 6.Umbrellas are not allowed in the school during monsoon. Students should use only raincoats.
- 7.The Students will be awarded for the following categories:
 - The Best Reader
 - The most Punctual Student
 - 100% Attendance

FOR PARENTS:-

1. Parents must deposit mobile phones at the school gate on their visit to the school. They must carry the parent ID issued by the school on such visits. In case of loss of parent ID, they can get a new ID from their respective class teachers with a payment of nominal amount.
2. During PTM's, mobile phones must be kept on silent mode .
3. Parents must maintain a decent dress code on their visit to school .
4. Parents are requested not to distribute any gift items or chocolates to the children for birthday celebration. School will celebrate the child's birthday during assembly.
5. Parents are not allowed to access the Tulsidham (small) Gate No. 2 for the drop or pickup of their ward. However, the students can enter/exit through the gate.
6. Parking of vehicles near the Gate No 1 (Tulsidham ground) will not be allowed.
7. Parents are requested to make a careful note that they shall not stand in groups at the time of student's arrival and dispersal. Any sort of argument with society members/security will not be entertained.
8. The school discourages discussions of incomplete information/issues related to school activities/school holidays etc.on any social media like WhatsApp etc. to avoid misunderstanding among other parents. Parents are also requested not to discuss any school matter in front of their ward.
9. In case of any queries parents can communicate through E-mail (davthane@yahoo.co.in) / Note in the diary / Letter .
10. Parents are requested to regularly check their ward's school diary and bags for Circulars and Notices.
11. Parents must inculcate the habit of sharing books with their partners among their children.

12. The holiday list / Examination time-table for the entire academic year is prepared on the guidelines given by DAVCMC. Parents are requested not to approach the school authorities for any change in the same. In case parents are unable to follow the same for any reason whatsoever, they can give an application .
13. It is mandatory for the parents to mention the blood group of the child on every important school document .(TMC requirement)

SCHOOL INITIATIVES

1. The school has come up with transport app -bitmap.in, which the parents can download and use in case of an emergency:

For Matador No. 1 to 5 & Kalher bus. Website : www.bitmap.in User ID : vaishn Password : vaishn@1	For Bus No. 1 to 13 & D-1, D-2 Website : www.bitmap.in User ID : diastravels Password : dias1@
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2. activity

Saturday classes

(optional) will be conducted from 7.30 a.m to 9.00 a.m . School transport shall be available at 7.30 a.m for those who avail it regularly.The parents will have to pick up the students after the class . However, the students having Saturday school will attend school after the activity class.

3. **No Bag Day (Twice a year)** : Fun day with activities – Music, dance, drama, conversation and role play, indoor and outdoor games, computer(smartboard) activities, workshops, dental care etc.
4. Henceforth , all the Circulars , Sample papers and Worksheets will be sent through E-mail.only.
5. Library Membership for the parents is available with an annual fee amount of Rs.1000/-

HEALTH CONCERN :

- 1.Incase of ailments, parents are requested not to send the child to school.
- 2.No half days will be allowed.

OFFICE DETAILS :

Office time on Working Days : 8:30 am to 10:30 am
2:30 pm to 4:30 pm

With Regards,

Mrs Simmi Juneja
Principal

Consent Form

I / We, have read and understood the above mentioned rules and I give my consent for the same.

Name of the student : _____ Std : _____ Div : _____

Father's Name : _____ Signature : _____

Mother's Name : _____ Signature : _____

Contact No. for SMS : _____ Email ID : _____

Contact No. for Snap Homework : _____